

# Direct Payment Form

I authorize Northwestern Engineering Company or NWE Management Company (NWE) and the financial institution named below to initiate electronic entries to my checking/savings account.

- I have **attached a voided check** from the bank account from which entries are to be made. (For savings accounts only, a deposit slip may be used in place of voided check.)
- I understand that I control my payments and that I must notify NWE in writing to discontinue this automatic payment service. In order to discontinue and cancel the next regularly scheduled payment, NWE must receive written notice at least five (5) business days (excluding weekends and banking holidays) prior to that next payment date.
- I agree to pay NWE a fee of \$40.00 or the maximum amount allowable by law if I fail to appropriately notify NWE that I have stopped payment at my financial institution, or if I have insufficient funds available in my account for withdrawal.
- Furthermore, I understand that NWE will automatically change my withdrawal amount accordingly should my monthly rent/dues increase or decrease.

Initial payment amount \$

**Payment date:** 5th day of the month or the first business day thereafter.

Name (please print):

Address which payment is for:

Phone number in case of questions: (            )

Name of Bank

Account No:

City, State

Bank Routing No:

Personal or

Business account

Checking

Savings

I hereby attest that I am an authorized signer on the above mentioned bank account and hereby authorize Northwestern Engineering Company or NWE Management Company, P.O. Box 2624 Rapid City, SD 57709, (605) 394-3310, to begin electronic entries to my checking/savings account beginning on the 5th of \_\_\_\_\_ (month / year) and agree to the terms listed on the authorization above.

Signature

Date

